



# MichBusiness SUPPLIER DIVERSITY PROGRAM



## What to Expect



### Complete Thrive Membership Application

Complete the membership application with the assistance of your agent or broker and submit it MichBusiness.



### Complete onboarding paperwork

You'll be asked to identify a contact person to receive invoices. You'll also need to identify a back-up person or any special requirements with different divisions or locations where invoices should be sent.



### Decide on how you'd like to submit payment

Determine if you'd like to pay invoices for the program via ACH or check. ACH is the preferred method, and you will be required to complete an ACH authorization form and submit it to MichBusiness.



### MichBusiness will submit onboarding paperwork to its partners

Nexben is our partner for consolidate billing and Blue Cross and Blue Care Network are our carrier partners. We will ensure that all internal coding is updated and processed.



### Onboarding will be complete within 45-60 days of application and onboarding paperwork



### Receive your first invoice for the MichBusiness Supplier Diversity Program

The first invoice will be sent from Nexben/ MichBusiness and will be a consolidated invoice including health insurance premiums and Thrive membership dues. Once your first payment is made (which will be payable to Michigan Business and Professional Association/ MichBusiness) and you are active in the program.



### Set up initial engagement meeting with MichBusiness

Meet with the MichBusiness team to review all additional Thrive membership benefits, including networking opportunities, HR Compliance tools and solutions, advertising exposure in Corp! Magazine and access to the Best and Brightest Companies to Work For Program.



### Decide on receiving additional spend reports

For an additional fee, you can receive quarterly spend reports of how much you have spent within the program that will count toward your spend with a Women Business Enterprise.

**Contact us at 586-393-8800 or via email at  
SupplierDiversity@michbusiness.com**



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